

Letter of Agreement
Jacksonville (ZJX) and Houston (ZHU)
Effective September 9, 2020

Purpose

This agreement between Jacksonville (ZJX) and Houston (ZHU) covers visiting controller procedures and is supplementary to VATSIM policies and procedures, and any other governing document.

Cancellation

This agreement cancels any mutual visiting agreement between ZHU and ZJX effective prior to the effective date of this document.

Definitions

Eligible controllers are defined as all active controllers assigned to either ARTCC holding a controller rating of S2 or greater.

Mutual Automatic Visiting Privileges

- ZJX eligible controllers shall be granted the same privileges at ZHU as a visiting controller.
- ZHU eligible controllers shall be granted the same privileges at ZJX as a visiting controller.
- Automatic visiting privileges shall only extend to minor facilities. Designated airspace, as defined in the VATSIM Global Ratings Policy, shall be excluded from this Letter of Agreement.
- Controllers shall obtain major airspace certifications the same as any visiting controller.
- This arrangement may be terminated for specific controllers with cause by the Air Traffic Manager or Deputy Air Traffic Manager of the visited ARTCC. The staff member initiating the termination of privileges shall notify the member's Air Traffic Manager and Deputy Air Traffic Manager of the termination. The management of the home facility shall notify the member of their termination from the program.
- This arrangement remains subject to the terms of the [VATUSA Visiting Controller Policy \(DP002\)](#).
- Controllers exercising automatic visiting privileges are not subject to any minimum visiting controller activity requirements except for those defined for major designated airspace. Visiting controllers are subject to all other local policies and procedures of the respective ARTCC.
- ZJX and ZHU administration shall periodically review the performance and efficacy of this agreement. The period between reviews shall not exceed one calendar year.

Peter Shivery
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Air Traffic Director,
Southern Region

Marcus Miller
Air Traffic Manager, ZHU