

| Test | Student (S2) Practical Examination | | |
|--------------------|--|---------|---------|
| Student Name | Date | Remarks | |
| | 5/14/2022 | | |
| Examiner | Pass/Fail | | |
| | Fail | | |
| Item # | Standard | Passed | Remarks |
| General | | | |
| 1 | Demonstrates SOP/Policy Knowledge and Adherence | | |
| 2 | Selects appropriate frequency for position | | |
| 3 | Controller ATIS IAW SOP | | |
| 4 | Possess basic airport information for position | | |
| 5 | Understand basic METAR information | | |
| 6 | Position Relief Briefing IAW SOP | | |
| 7 | Exhibits Basic Airspace Knowledge | | |
| Clearance Delivery | | | |
| 1 | Demonstrates knowledge of Basic VFR Wx Minimums (Ceiling -1000ft visibility 3SM) | | |
| 2 | Understands altimeter setting and lowest usable flight level with IFR clearances | | |
| 3 | Exhibits basic knowledge of aircraft and equipment types | | |
| 4 | Issues appropriate VFR departure clearances | | |
| 5 | Uses proper phraseology | | |
| 6 | Understands all departure procedures for airport | | |
| 7 | Understand coordination with APP/DEP for all aircraft prior to departure | | |
| 8 | Properly reviews flight plan | | |
| 9 | Reviews requested FL/ALT (Direction of Flight) | | |
| 10 | Reviews route of Flight (Complies with SOPs/LOAs) | | |
| 11 | Conveys all flight plan amendments to pilot | | |
| 12 | Properly amended | | |
| 13 | Conveys all flight plan amendments for non-standard routes to APP/CTR, as appropriate | | |
| 14 | Clearance issued using CRAFT standards | | |
| 15 | Demonstrates proper transfer of communications | | |
| 16 | Proper Readback Received (if not, one is requested) and confirmed | | |
| Ground Control | | | |
| 1 | Departures received proper terminal information | | |
| 2 | Demonstrates proper handling for aircraft requesting "Start-up and Push-Back" | | |
| 3 | Demonstrates knowledge of Ground Control area of responsibility (taxiways/Movements areas) | | |
| 4 | Uses proper taxi phraseology | | |
| 5 | Understands coordination requirement between Ground and Tower for all Runway Crossings | | |
| 6 | Arrivals are taxied to the appropriate parking assignment using taxiway instructions | | |
| 7 | Demonstrates knowledge of Taxiway Layout | | |
| 8 | Demonstrates knowledge of Helicopter Taxi Operations | | |

| Local Control | | | |
|---------------|---|--|--|
| 1 | Demonstrates thorough knowledge of the use of "Line Up and Wait" procedures | | |
| 2 | Understands LAHSO, and how to select appropriate LAHSO configuration | | |
| 3 | Selects appropriate runway based on prevailing winds or facility SOP | | |
| 4 | Selects an appropriate runway configuration | | |
| 5 | Maintains proper separation of traffic | | |
| 6 | Understands components of the Overhead Maneuver | | |
| 7 | Demonstrates knowledge of appropriate departure separation techniques | | |
| 8 | Demonstrates proper take-off clearance | | |
| 9 | Understands/applies wake turbulence application between successive arrivals/departures on the same runway | | |
| 10 | Demonstrates knowledge for the application of wake turbulence warnings where applicable | | |
| 11 | Understands coordination with APP/DEP for VFR aircraft requesting flight following | | |
| 12 | Understands IFR release requirements for other APP area airports | | |
| 13 | Issues proper landing clearance | | |
| 14 | Understands components of the traffic pattern | | |
| 15 | Demonstrates proper tagging of aircraft for voice/text/received only | | |
| 16 | Understands proper handling of missed approaches/go-arounds | | |
| 17 | Can describe the basic of an IAP, including basic missed approach procedures | | |
| 18 | Coordinates with APP for VFR departures | | |
| 19 | Maintains adequate visual separation between pattern traffic and IFR arrivals | | |
| 20 | Understands the proper use of the phrase "cleared for the option" | | |

| Scores | Your Score | Total Possible |
|--------------------|------------|----------------|
| General | 0 | 7 |
| Clearance Delivery | 0 | 16 |
| Ground Control | 0 | 8 |
| Tower | 0 | 20 |
| Total | 0 | 51 |

Use of this checklist is mandatory for all Controller OTS Exams (Promotion and Re-Qualification) . All 51 items must be covered during the evaluation by either observing the student for each item, or via oral question. Students must pass 90% of all the items listed, with no Critical Task Failures. Regardless of OTS pass/fail status, ALL failed items will be reviewed with the student by the INS/MEN to ensure comprehension.